

Minutes of WSSA Executive Council Meeting
Spring 2020 WSSA Executive Committee Meeting
Zoom, April 1, 2020

Present: Larry Gould, Executive Director; Kate Herke, Communications Director & On-Site Conference Manager; Debra Andrist, President; Christopher Brown, Immediate Past President; Diane Calloway-Graham, Vice-President/Secretary; Karen Jarratt-Snider, Council Member; Chris Erickson, Council Member; Monica Gallamore, Council Member; Meghna Sabharwal, Council Member; William Pederson, Council Member; Anthony Amato, President-Elect/Program Chair; Tonia Warnecke, Council Member; William Schaniel, Student Grant & Awards Coordinator; Dianne Berry, Program Editor, Jussi Lane, ABS President.

Not Present: Mary Jo Tippeconnic, President-Elect/Program Chair; Guadalupe Correa Cabrera, Council Member; Jessica Clark, Council Member; Jesus Ruiz Flores, Council Member; Stephen Mumme, Council Member;

Reports:

- **Recap & new 2020 virtual Conference logistics:** Kate Herke reported statistics for registrations, Omni Logistics & costs, and affiliated participation (see attached report). Larry Gould indicated that the online program will be left up to Kate Herke, Debra Andrist, Mary Jo Tippeconnic, and Dianne Berry.
- **Financial Report:** Larry Gould shared the financial report and indicated that he would discuss it more fully in the next Executive Council Meeting (see attached report).
- **Recap of residual 2020 face-to-face conference in Portland:** Larry Gould discussed the hotel situation for the Portland Conference in that he reserved our right and the fact that we have liability insurance (\$25,000) if we have a loss.
- **Miscellaneous item:** Larry Gould reported on Elsevier and the receiving the follow-up check from him.

Discussion:

- **Annual Awards:** William Schaniel discussed student awards and the ones that were conferred this year. He thought they should be invited to the conference next year. He also wants to look at the budget in reference to future student awards. Jussi Lane, ABS, mentioned wanting to do presentation of awards at the virtual conference.
- **Communication Issues:** Communication with the executive council was discussed. The President of the Association has authority to call a meeting. Chris Erickson suggested that we have quarterly meetings.
- **Miscellaneous Issue:** Kate Herke discussed updates to our WSSA website so that it can accept other characters in reference to languages. She stated it is a low priority for right the moment but needs to be a future item to focus on.

Action Items:**Forgiveness Loan:**

- It was so moved by Chris Erickson to name Jim Peach as the representative of the WSSA in negotiations of the Forgiveness Loan. The motion was seconded by Karen Jarratt-Snider.
- The council decided to approve Jim Peach with the authority to represent the WSSA in reference to the Forgiveness Loan. Christopher Brown made the motion and it was seconded by Moncia Gallamore.
- William Schaniel recommended that Jim Peach be given the title of Chief Financial Officer.

Newsletter Assignments:

- Kate gave a newsletter update. She would like 2 ideas from each of the current board members for the newsletter by Friday, April 3.